

Report to: **Salcombe Harbour Board**

Date: **28 September 2015**

Title: **Annual Report**

Portfolio Area: *Salcombe Harbour*

Wards Affected: **All**

Relevant Scrutiny Committee: O & S Cttee

Urgent Decision: **N** Approval and clearance obtained: **N**

Date next steps can be taken: **N/A**
(e.g. referral on of recommendation or implementation of substantive decision)

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Recommendations:

1. That the Harbour Board RESOLVES to publish the Annual Report

1. Executive summary. The Annual Report is now considered ready for publication and endorsement for its dissemination is sought.

2. Background. The Harbour Board published the Strategic Business Plan 2012-2017 on 26 March 2012 (SH 62/11). This Annual Report covers the period 1 April 2014 to 31 March 2015 and reports progress made against the Board's strategic objectives up to 31 March 2015.

3. Outcomes/outputs. The Annual Report will be published electronically on the SHDC and Harbour web sites. A number of copies will additionally be distributed to key stakeholders for whom electronic copy is deemed unsuitable.

4. Proposed Way Forward. The distribution for the annual report is as follows (those annotated with in **bold** will be hard copy, those with an * will be e-copy only). A small number will be held in the Harbour Office and available on request.

Board Members *
District Council *

Harbour Community Forums *
 Salcombe Town Council *
 Kingsbridge Town Council
 East Portlemouth Parish Council *
 Charleton Parish Council*
 Frogmore & Sherford Parish Council*
 Southpool Parish Council*
 West Alvington Parish Council*
 Malborough Parish Council*
 NCI Prawle*
 DfT*
 RNLI Poole*
RNLI Salcombe
Duchy of Cornwall
 Marine Management Organisation*
 British Ports Association*
 UK Harbour Masters Association*
 SW Regional Ports Association*
 UKHO*
 Trinity House*
 Natural England*
 Environment Agency*
 National Trust*
MCA Falmouth
 Devon and Severn IFCA *
 Devon Maritime Forum*
 The Yacht Harbour Association*
 RYA*
 Devon and Cornwall Police*
 Salcombe Yacht Club*
Salcombe Library
Totnes Library
Ivybridge Library
Kingsbridge Library
 Cornwall County Council Maritime Group*
 Salcombe Yawl Owners Association*
 South Sands Ferry*
 Salcombe Ferry Company*
 Kingsbridge Ferry*
 RNSA SW*
 Dartmouth Steam Railway and River Boat Company*
Salcombe TIC
Kingsbridge TIC
 MDL Marina Torquay*
 Practical Boat Owner*
 WALCON*

5. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	N	The Pier and Harbour (Salcombe) Confirmation Order 1954
Financial	Y	Printing and postage not expected to exceed £200
Risk	N	None
Comprehensive Impact Assessment Implications		
Equality and Diversity	N	None
Safeguarding	N	None
Community Safety, Crime and Disorder	N	No adverse impacts
Health, Safety and Wellbeing	N	No adverse impacts
Other implications	N	

Supporting Information

Appendix:

1. Annual Report

Background Papers:

None

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	Yes/No
SLT Rep briefed	Yes/No
Relevant Exec Director sign off (draft)	Yes/No
Data protection issues considered	Yes/No
If exempt information, public (part 1) report also drafted. (Committee/Scrutiny)	Yes/No